



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	VIDYA BHAVAN COLLEGE OF COMMERCE
Name of the head of the Institution	Dr. Saroj Hiremath
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02026877180
Mobile no.	9049005477
Registered Email	vbhavan148@gmail.com
Alternate Email	vbchiremath@gmail.com
Address	20 Solapur Road, Bhairobanala Ta: Pune (corporation Area) Dist: Pune Pincode: 411013
City/Town	Pune
State/UT	Maharashtra
Pincode	411013

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed and grant-in-aid																
Name of the IQAC co-ordinator/Director			Dr. Samual Rao																
Phone no/Alternate Phone no.			02026356913																
Mobile no.			8087694575																
Registered Email			sam_rao642@rediffmail.com																
Alternate Email			samuelsaritha1979@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generatePDF_agar/eyJpdjI6InFBRzBYN3ZlZkdmcHdBbDQyMGJ6ZWc9PSIsInZhbmHVlIjoiVkVhbE9lelo2NWNWTLhlRmJZXC9RdlE9PSIsImlhYyI6IjA5N2MlZDlhODJiMzVjZWRhZjI1N2Q3MjU3ODlmMWwQwNGI4YjI5NDQ1NWQzOGM2Y2																
4. Whether Academic Calendar prepared during the year			Yes																
if yes, whether it is uploaded in the institutional website: Weblink :			http://vidyabhavancollege.unitglo.com/vidyabhavancollege/wp-content/uploads/2018/07/AQAR-2017-2018.pdf																
5. Accreditation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B+</td> <td>78.30</td> <td>2003</td> <td>07-Aug-2003</td> <td>06-Aug-2008</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B+	78.30	2003	07-Aug-2003	06-Aug-2008
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B+	78.30	2003	07-Aug-2003	06-Aug-2008														
6. Date of Establishment of IQAC			12-Jul-2012																
7. Internal Quality Assurance System																			

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Various internal committees were constituted	26-Jun-2017 5	14
Academic Calendar based on University Academic Calendar was prepared	19-Jun-2017 6	444
Course Objectives, Programme Objectives, Program-specific Outcomes of each Course and program are derived and mapped.	25-Sep-2017 6	440
Certificate courses were introduced	01-Aug-2017 35	150
Feedback and suggestions from faculty members/students, Alumni & parents on University Curriculum & Evaluation process	22-Jan-2018 9	430
Academic & Administrative Audit was conducted through the IQAC for 2017-2018	29-Dec-2017 2	14
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil Nil	Nil	Nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
The competitive examinations coaching classes were arranged and encouraged the students to have appeared for these examinations.
The teaching learning process has been monitored regularly and achieved good results in the university examinations.
The SWOC analysis has been conducted, comparisons with the previous year were made, and necessary actions for strengthening were taken.
The feedback has been taken from the students, teachers, parents, and alumni on prescribed curricula. The collected feedback was analyzed, taken action, and uploaded input on the website.
The students were motivated to participate in exhibitions, group discussions, and study tours to foster new technology and teach innovative and creative approaches in the learning process.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
To introduce add-on and job orientated courses	The courses like Tally, MS Office, and Shares Market were introduced and completed.
To Conduct outreach extension activities through NSS and encourage community participation in it.	The NSS special seven Day residential camp was organized in the adopted village, and community participation was involved.
To Implement the Earn and Learn scheme of the Savitribai Phule Pune University and encourage students participation	The Earn and learn scheme was implemented and increased students participation.
To purchase books, journals, and periodicals for the library	The new books, journals, and journals were purchased for the library, and teachers and students have used them to upgrade their knowledge.
To enhance the ICT-enabled pedagogy in the teaching process	The ICT-enabled equipment was purchased and made available to the faculty members, and they have utilized it for their teaching

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14. Whether AQAR was placed before statutory body ?	Yes				
<table><tr><th>Name of Statutory Body</th><th>Meeting Date</th></tr><tr><td>College Development Committee t</td><td>25-Apr-2018</td></tr></table>		Name of Statutory Body	Meeting Date	College Development Committee t	25-Apr-2018
Name of Statutory Body	Meeting Date				
College Development Committee t	25-Apr-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	30-Jan-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Vidya Bhavan College of Commerce offers B. Com., M. Com., and PGDBFI programs affiliated with Savitribai Phule Pune University. These programs come under the Commerce and Management stream of the affiliated University. The respective Boards of Studies of subjects were designed and developed curricula of the programs on behalf of the University. The board of Studies has to consider recent trends, global development, and requirements of industries and commercial enterprises. The college has no privileges to modify the prescribed curricula, and the college has absolute freedom to introduce a structured mechanism for well-planned curriculum delivery and documentation. The college focuses on the following structured mechanism for better curriculum delivery and maintenance of the documentation.

1. Teaching staff Meeting: Before the commencement of the academic session, the Principal calls a general meeting of the teaching staff. He guides and announces the teaching policy of the year. The teachers give their input and eventually finalize the concrete academic strategy. Accordingly, the teachers have implemented that strategy and enhanced the year's teaching pedagogy. The Academic Calendar and plan of lectures are distributed to the students, and Academic Calendar is uploaded on the college's Website.

2. Academic Calendar: Examination Committee prepares an academic calendar in tune with the university academic calendar. The committee monitors activities and guides the person who headed those activities. The main focus is to follow the pre-determined plan and accordingly conduct the activities,

3. Plan of Lectures: The IQAC prepares a micro-teaching plan format and informs individual teachers to design a micro-teaching plan of their subject or course.

The duly prepared micro-teaching plans are submitted to the IQAC. The IQAC, in its meeting, takes a review of each micro-teaching project. If necessary, IQAC needs further information from the teachers to be collected, make essential corrections, and continuously monitor the progress of individual teachers. 4.

Time-Table Committee: The timetable committee prepares the class-wise timetables. Every faculty member maintains individual records such as internal assessment and evaluation, field visits, and project work completed by the students. 5. IQAC Meeting: The IQAC arranges the meeting with the head of the departments and the faculty members and discusses the progress of the teaching-learning-evaluation process. The Principal explained in the meeting the students' performance, new teaching-learning pedagogy, and the affiliating University's evaluation methods. 6. Feedback Collection: The college collects feedback from students, parents, alumni, and teachers. The stakeholders' feedback was gathered through the structured questionnaire, and it is analyzed and made available on the college website. 7. Experiential Learning: The subject teachers organize field visits, industrial visits, and study tours to earn experiential learning through the project work.

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1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Tally	-	01/08/2017	35	Focus on Employability	To acquire computer competency To learn practical knowledge of computers.
Certificate Course in MS Office	-	05/08/2017	35	Focus on Employability	To Learn Micro-software products, Windows operating system, Internet Explorer web browser.
Certificate Course in Yoga and Meditation	-	10/08/2017	35	The focus of Health and Personality Development	Improve Flexibility, Balance, and Strength. Reduces stress and improves Well-being.
Certificate Course in Personality Development and Interview Technique	-	21/08/2017	35	Focus on Excellent Communication Skills	Convey ideas and Information through the use of written Language. Improve Non-

Certificate Course in Spoken English	-	21/08/2017	35	Focus on Excellent Communication Skills	Verbal and Visual Communication Skills Convey ideas and Information through the use of written Language. Improve Non-Verbal and Visual Communication Skills
Certificate Course in GST	-	21/08/2017	35	Focus on Employability	Develop aptability, curiosity, teamwork, honesty, and a good listener. Learn Mobile Marketing
-	Post-graduate Diploma in Banking, Finance, and Insurance	01/08/2017	180	Focus on Employability	The program is designed to groom future managers who can successfully handle complex business issues.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Banking and Finance, Business Administration	15/06/1983
MCom	Business Administration	02/07/2001
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Banking and Finance, Business Administration	15/06/1985
MCom	Business Administration	01/07/2014

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	960	20

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
environmental Awareness	15/07/2017	120
Cyber Security	20/07/2017	20
Human Rights	20/08/2017	20
Digital Marketing	01/08/2017	120
Computation of Taxable Income	01/08/2017	120
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Financial Accounting	132
BCom	Environment Awareness Course	132
BCom	Banking and Finance I	132
BCom	Business Administration I	132
BCom	Banking and Finance II/ III	120
BCom	Business Administration II/ III	120
MCom	Business Administration I/ II	40
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback Analysis of Stakeholders Action Taken Report on Feedback reports 1.</p> <p>The students feedback analysis: The college collects feedback from the students. A four-point scale feedback questionnaire on the curriculum is developed by the IQAC and used effectively. 430 duly filled-up feedback questionnaires have been received from the students on the curriculum of the B.</p>

Com. M. Com., designed and developed by the Savitribai Phule Pune University. The feedback analysis details are as follows. Observations: On an overage, 75 of students are answered excellent, 25 are responded to well the present curricula designed by the Savitribai Phule Pune University, Pune. 2. The Teachers feedback analysis: The college follows the curriculum prescribed by the university. Feedback on the curriculum is taken from the teachers regarding suggestions for improving the curriculum. The college has nine teachers, and they were given their feedback. Observations: On an overage, 90 of teachers strongly agree, 10 agree with the present curricula designed by the Savitribai Phule Pune University, Pune. 3. Parents Feedback Analysis: The feedback questionnaire is distributed to 60 parents, out of which 55 parents have submitted their duly filled up questionnaires to the col. Observations: On an overage, 80 of parents are said excellent, 20 are said very well with the present curricula designed by the Savitribai Phule Pune University, Pune. 4. Alumni Feedback Analysis: A feedback questionnaire is distributed to 100 Alumni, out of which 90 Alumni have submitted filled-up questionnaires duly to the college. The feedback analysis details are as follows. Observations: on an overage, 70 of alumni strongly agree, 30 agree with the present curricula of the various courses designed by the Savitribai Phule Pune University, Pune. The action was taken on the report: The college collects feedback on curriculum aspects and courses from Students, teachers, parents, and alumni. The received feedback was analysed, valuable suggestions were considered, and necessary action was taken. Students feedback and action are taken report: Based on the input, appropriate changes were made as notified in the following table. Sr. No. Feedback Action Taken 1 Teacher-student interaction may be enhanced. Learning management system through interactive activities that enable mutual interaction between teacher and student was encouraged. 2 The students suggested introducing more ICT - enabled facilities in classrooms. One smart classroom and one seminar hall with ICT - enabled facilities have been made available. 3 The students suggested arranging expert lectures for fundamental subjects Respective subject teachers have been ordered to arrange a guest lecture for individual subjects 4 The students suggested increasing library working hours for self-study. The library is kept open between 9.30 am to 4.30 pm every day for self-study of students, and more books have been added Teachers feedback and action are taken report: Teachers Feedback is very informative to improve the existing situation. The received feedback was analysed, valuable suggestions given were considered, and necessary action was taken as per the details below.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Business Administration	60	50	16
BCom	Banking and Finance	120	160	132
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2017	410	20	6	3	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	38	2	1	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has Mentor-Mentee System The college has introduced Mentor-Mentee System since its inception. The prime cause is that the college imparts higher education to the weaker section of society, especially deprived students. The college receives salary grants from the government therefore, admission fees are less compared to the other colleges in the vicinity. The middle class, especially SC/ ST/ VJNT/ NT? SBC/ OBC categories students are taking admission in the college. The students belong to these categories they are the first learner of their families. They need help from educated people. The Mentor-Mentee System provides their need. The faculty members are involved in this activity, try to bridge the gap between the students and them, and provide the latest information to the students. The faculty members are focused on their issues and problems and try to find an excellent solution to their concerns and issues. The objectives of the Mentor-Mentee system: 1. To establish a close rapport with the students. 2. To cater to the individual needs of the students. 3. To guide the academic and personal issues. 4. To pay more attention to slow learners. 5. To motivate the advanced learners towards innovation and creativity in action. 6. To provide timely counselling. 7. To monitor the progress of the students. 8. To guide the students regarding the various resources available within the college. Expectations for the Mentors: - 1. To maintain a complete record of the students. 2. To record the progress of the students and share it with their parents. 3. To organize informal meetings about the issues that arise from time to time. 4. To resolve the issues with the help of the Principal. 5. To assist the students in taking up remedial coaching whenever necessary. No. of Students Admitted No. of Teachers assigned mentors role Mentor-Mentee Ratio 430 09 1:48 Remark: The college has introduced a well-structured mechanism for effectively implementing the mentor-mentee system in the college. Remarkable improvement in the students overall academic performance has been observed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
430	9	1 : 48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	Nil	Nil	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2017	NIL	Nill	NIL
2018	NIL	Nill	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B.COM	2	30/04/2018	15/06/2018
MCom	M.COM	2	31/05/2018	15/07/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has an affiliated institute therefore, it is mandatory to follow the guidelines of Affiliation University. During the academic year 2017-18, for B. Com., the Annual Examination Pattern was implemented. It includes 20 weightage for internal evaluation and 80 weightage for annual examination for all the classes. For 20 weightage, the Term End Examination was conducted at the end of the first term. The college performs the term-end examination on behalf of the university, and the term-end examination assessment results are sent to the university. For M. Com and PGDBFI programs, weightage was 40 and 60 for each semester. The CBCS pattern was implemented in the M. Com program, and the semester pattern was implemented for the PGDBFI program. The college strictly follows the continuous Internal Evaluation (CIE) modalities prescribed by the Savitribai Phule Pune University (SPPU). The college has appointed the College Examination Officer (CEO), a senior faculty member who heads the college examination committee. The Term End Examination and Continuous Internal Evaluation in the semester system are conducted per the examination schedules prescribed and published by the college examination committee and the Director, Board of Examination and Evaluation of SPPU. The examination schedule is communicated to the students and the teachers well in advance. Term End Examination is conducted at the end of the first term. Answer Books are assessed in time, and marks are communicated to the students and the university. For M. Com PGDBFI postgraduate program, Choice Based Credit System is followed. . The students performance is evaluated through assignments, unit tests, attendance, submission, seminar, practical, and activity assessment through projects, group discussion, and presentations. The teacher monitors the students progression towards achieving learning outcomes by using additional tools like open-book tests, oral exams, take-home tests, general questions posed to the class, and instruction is modified as needed from time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepared the academic calendar for 2017-18 with the teaching and non-teaching staff discussions. The prepared academic calendar was in tune with the Academic Calendar of Savitribai Phule Pune University. Under the guidance and monitoring of IQAC, it is effectively implemented to strengthen the teaching-learning and evaluation process. The prepared Academic Calendar is uploaded on the college website for the information and guidance of the students. The Academic Calendar includes commencement first/the second term, IQAC meeting, staff meeting, Academic committee meeting, Admission committee meeting, CDC meeting, induction program, library committee meeting, NSS, Student Welfare and

Magazine Committee meetings, examination committee meeting, gymkhana committee meeting, Inauguration of NSS and NSS volunteers orientation, medical check-up, student council meeting, purchase committee meeting, filling term end and semester examinations forms, submission of question papers of internal Examination, schedules of the theory and practical examinations, sports Day and sports events, submission of M. Com project, blood donation camp, annual prize distribution day, yearly tests, Diwali Vacation, NSS. Camp, the Commencement of Second Term, Celebration Constitution of India day, co-curricular and extra-curricular activities, Independence Day, Republic Day, Legal Awareness Programme, Formation of Literary and Social Sciences Associations, Formation of Student Council, University Foundation Day, Teachers Day, Hindi Divas, Alumni and Parents Meet, Birth and Death Anniversary of Indian Idols, National and International importance days.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vidyabhavancollege.unitglo.com/vidyabhavancollege/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.COM	MCom	Business Administration	9	7	78
B.COM	BCom	Banking and Finance	140	92	65.71
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://vidyabhavancollege.unitglo.com/vidyabhavancollege/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	nil	0	0
Minor Projects	0	nil	0	0
Interdisciplinary Projects	0	nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/10/2017
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nill	0
International	Nil	Nill	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	Nil	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	Nil	Nil
Presented papers	Nil	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS	3	120
Swachh Abhiyan	NSS	3	120
Road Safety	NSS	3	120
Constitutional Day Celebration	NSS	3	120
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2017	30/04/2018	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	03/07/2017	Nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.5	9.75

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Partially	Nil	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3309	295401	5	950	3314	296351
	1707	395488	74	38066	1781	433554

Reference Books						
Journals	266	134880	19	18425	285	153305
Others(s pecify)	701	183961	43	12159	744	196120

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	15/06/2016

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	9	10	1	0	0	1	0	0	0
Added	2	0	0	0	0	0	0	0	0
Total	11	10	1	0	0	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5.25	2.5	4.25	3.82

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college, over the years, has developed systems, structures, and procedures for the maintenance and utilization of both physical infrastructure and academic support facilities. There is a common follow-up mechanism for maintenance and upkeep to set standardized care and utilization procedures for resources and achieve timely up-gradation, replenishment, repairing, and replacing the resources and services. The mechanism for implementation: Day-to-day maintenance and care are taken by the administrative office in consultation

with the principal. Department Heads, library committee, sports committee, and IQAC suggest allocating funds and procuring the necessary equipment. The suggestions, reports, and budget estimates received from the principal are considered in the College Development Committee meetings. The absolute and essential requirements of minor maintenance expenses or replacements or construction are immediately sanctioned by the principal on behalf of the College Development Committee. The costly equipment is discussed for approval and funding before purchasing in the trustee meeting. The purchases and maintenance are utilized as per the predetermined procedures. Academic Departments, Co-curricular and extra-curricular in charge, office staff take care of their facilities. Office Superintendent takes care of office equipment, stationery items, deadstock registers, furniture and fittings, and college premises. Lab-in-charge maintains equipment and cleans lab and other equipment. Cleaning service is done by appointed non-teaching staff and maidservants. The maidservants maintain all classrooms, washrooms, parking spaces, and college premises. The support staff has technical and mechanical skills look after the day-to-day maintenance of infrastructure. The students carefully use main instruments and equipment under the supervision of the faculty members. Fire extinguishers are placed in appropriate places, and they are refilled periodically. For library books and office documents preservation, periodic pest control is carried out. An external electrician takes care of electric fittings and wiring periodically. Stock verification such as electrical instruments, library books, stationery, furniture, sports equipment is done yearly. The college has installed water purifiers and coolers maintained by the support staff for the drinking water supply. The instrument supplier maintains the instruments and equipment. The Librarian and Attendants maintain the Library. The Director of Physical Education and attendants maintain the sports room, Gymnasium, and playground. A network and system administration team is outsourced to maintain internet connectivity and CCTV security system. LCD projectors and air conditioners. Security staff under a security supervisor is employed for the safety and security of the students.

<http://vidyabhavancollege.unitglo.com/vidyabhavancollege/#>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Sc/St post metric scholarship	5	28495
b) International	nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	25/07/2017	Nil	Nil

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Nil	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	17	B. Com	Commerce and Management	Vidya Bhavan College of Commerce	M. Com
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil

Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nil
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	Nil	Nil	Nil	Nil
2017	Nil	Internat ional	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Response: The college has constituted Student Council every year as per the Savitribai Phule Pune University guidelines. The college has formed several internal committees for smooth conduct of the academic programs and gave sufficient representation of the students on committees. The principal selects the lady student, SC/ ST/ OBC students, NSS volunteers, sports, cultural cells on the Student Council. The function of Student Council: The Student Council provides an opportunity for students to develop their leadership skills through active participation in college administration and students collaboration.

Functions: 1. Organizing cultural activities and sports activities for students. 2. Communicating problems faced by students to the principal 3. Maintaining discipline in the college campus. 4. Maintaining college campus clean and green. 5. Participation in extension activities like Voters Awareness Programme, Swachh Bharat Abhiyan, Tree Plantation, Seven Day Special Camp, Yoga Day, Blood Donation, etc. 6. They give their suggestions for the purchase of books magazines for the Library. 7. The students participation in the internal college committees: like IQAC, Anti-Ragging Committee, Sports Committee, NSS Committee, Alumni Association, Anti-Sexual Harassment Cell, Annual Magazine Committee, Feedback Collection Committee, Blood Donation Committee, Library Committee, Fund Raising Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Response: The college is run by the minority trust and imbibe democratic and participatory principles in the administration. The principal delegates authority and provides operational freedom to the teaching and non-teaching staff in all areas of academic performance, decision-making, and implementation of plans and policies.

1. Principal: He is the academic and administrative head of the college, and he performs his duties as per the affiliating university statutes, rules and regulations. He forms several committees of the teaching and non-teaching staff of the college and provides an opportunity to the students through their nomination of several committees of the college.

2. The NSS program officer conducts several extension and outreach activities in the college vicinity and adopted villages and slums.

3. The Director of Physical Education and the Sports Committee take care of the Sports activities.

4. The trustee has formed their Governing Council and meets regularly, discusses and decides on administrative matters, and keeps vigil on the achievements of the goals set by the Trust.

5. The college has constituted College Development Committee as per the Maharashtra Public Universities Act 2016 and nominated its representatives from all the stakeholders.

6. A case study showing practicing decentralization and participative management:

Case study First: Internal Quality Assurance Cell:

1. The Internal Quality Assurance Cell has been established in the college, and through the IQAC entire academic and other work of the college is monitored.

2. The IQAC managed the following activities during the academic year 2017-18. Submission of AQAR to the NAAC through the HEI portal. Up-gradation of teaching pedagogy Organization of field visits, study tours, industrial visit Promoting research culture in the college. Organizing gender equity promotion activities. Collection of feedback on curriculum from the students, teachers, and Alumni Attainment of program outcomes, program-specific outcomes, and course outcomes and displayed on the college website.

Case study Second: Examination Committee:

1. The smooth and fair conduct of the Internal Assessment examination is one of the significant responsibilities of the college.

2. The examination Committee then becomes the decision-making body regarding matters about Internal Assessment Examinations.

3. The examination committee discusses and finalizes the suitable dates for the conduct of the Examination.

4. The committee notifies the dates to the faculty members and asks them to submit question papers within a specified date.

5. Invigilation and other examination-related duties are assigned to faculty members.

6. After the Examination, the answer books are handed over to the concerned faculty for evaluation.

7. The answer scripts are evaluated within ten days of the tests and distributed to students for verification. Improvement tests are conducted for those who want to improve their performance.

8. Re-examination will be conducted for those absent from the tests on valid grounds.

The committee also redresses grievances related to examinations.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Admission of Students	<p>The college follows a transparent admission process to its academic programs. The admission process and procedure details are displayed on the college notice boards and Website. The college strictly follows the reservation policy of the Government of Maharashtra in the admission process</p>
Industry Interaction / Collaboration	<p>Industry-institute interaction is the most preferred activity for mutual benefit and growth for industries and institutions. It provides the best platform for showcasing the best practices, latest technological advancements, and their implementation and impact on the industry.</p>
Human Resource Management	<p>The teachers are involved in social movements and activities as suggested by the central and state governments. The affiliated University also indicates to the colleges through its Board of Student Welfare and NSS Department to be organized outreach activities in the college vicinity</p>
Curriculum Development	<p>The teachers regularly attend the revised curricula workshops organized by the SPPU. The curricula of Add-on courses are designed by the respective subject teacher of the college.</p>
Teaching and Learning	<p>The college provides quality education to the students through assignments, seminars, ICT-based teaching, study tours, lectures of renowned scholars, collection of feedback from the students regarding the teaching-learning, and evaluation.</p>
Examination and Evaluation	<p>: Regular class tests, unit tests, and Term-end examinations are conducted per university guidelines and procedures. The academic calendar is prepared for Continuous Internal Examinations and to be implemented. The College Examination Officer is appointed, acting as the university coordinator. The process of revaluation is followed.</p>
Research and Development	<p>Teachers are motivated for paper presentations and participation in National/International, State level Conferences, and Seminars. The teachers are presented and published their research papers in Non-Peer Review Journals and conference proceedings at International, National, and State level Seminars and Conferences.</p>

Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT, and physical infrastructure/instrumentation: Library Advisory Committee has been constituted, which looks after the overall development of the Library and its other resources.
Human Resource Management	The teachers are involved in social movements and activities as suggested by the central and state governments. The affiliated University also indicates to the colleges through its Board of Student Welfare and NSS Department to be organized outreach activities in the college vicinity

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Website of Savitribai Phule Pune University
Administration	Website of Savitribai Phule Pune University
Finance and Accounts	Website of Savitribai Phule Pune University
Student Admission and Support	Website of Savitribai Phule Pune University
Examination	Website of Savitribai Phule Pune University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
9	3	32

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has followed a double-entry bookkeeping system for recording financial transactions. Several Books and Leaders Accounts are prepared. By the end of the financial year, the Accounting staff prepares trail balance, Receipts and Payments Accounts, and Balance Sheet. The financial documents, reports, utilization statements, trial balance, statements, information, deadstock registers, equipment registers are get audited from the certified Chartered Accountant Firm. The following agencies conduct a regular financial audit of the college. External Audit: External Audit is conducted by the following: 1. CAG through Auditor General (AG) Mumbai Maharashtra. 2. AG Mumbai conducts statutory audits covering all financial and accounting activities of the college. 3. It includes scrutiny of the records maintained by the college like all receipts from fees, grants, contributions, interest earned, and returns on investments and all payments to staff, University, vendors, contractors, the students, and other service providers. 4. All observations/objections of AG are communicated through their report. 5. These objections are examined by separate committees of the college consisting of the Internal Auditor and concerned Head of the Department. 6. AGs Audit has been completed for the previous years, and replies have been submitted to their satisfaction. 7. It is pointed out that no serious objection/irregularity is outstanding. 8. Chartered Accountant appointed by the college conducts regular accounts Audit and certifies its Annual Financial Statements. 9. The Chartered Accountant also countersigns utilization Certificates to various grant-giving agencies Internal Audit: 1. The office superintendent conducts an internal audit every month, and he thoroughly verifies the income and expenditure details. 2. Submit compliance report of Internal Audit to the principal 3. It is mainly the pre-audit of receipts and payments. 4. He also pre-checks monthly salary expenditure, pays fixations, Income Tax and Professional Tax payments, university examination fees payments to the University, students scholarship payment, monthly general provident fund contribution payment to the government, pension and gratuity payments, and final payments of GPF.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

[View File](#)

6.4.3 – Total corpus fund generated

225000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Management
Administrative	No	Nil	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Through the support of the Parent-Teacher Association, remedial coaching classes were arranged. 2. The NSS Seven Day residential camp site was identified, and the camp was taken. 3. The Cleanliness Drive was arranged with the help and guidance of the Parent-Teacher association.

6.5.3 – Development programmes for support staff (at least three)

1. The one-day workshop was arranged on using ICT-enabled equipment for the non-teaching team. 2. The One Day workshop was organized and provided training to the non-teaching staff to submit online Students Eligibility and their scholarship forms through the MAHADBT portal. 3. One Day training camp was organized and provided specific training to the non-teaching staff regarding NAAC work.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Added new classrooms for effective curriculum delivery. 2. Purchased new computers and peripheral components of the computers. 3. Add-on-courses are introduced for the benefit of the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Nil	Nil	Nil	Nil	Nil
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	Nil	Nil	00	Nil	Nil	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Belief in Individual Dignity:	21/06/2017	The idea of human dignity is an ancient one, and it has been the object of reflection with different approaches during various periods in philosophical, theological, and ethical thought history. The lecture focuses on the most relevant techniques to the idea of human dignity in this cultural evolution, proposing a look at the ontological paradigm and its limits, the ethical paradigm, and its values, and the theological paradigm and its resources. An anthropological reading concludes this essay, bringing out the relational value of the idea of human dignity. Based on this particular focus, the concept of human dignity assumes a

		<p>form of critical thinking that makes us sensitive to the inequalities between human beings and opens the possibility of ethical and political practices of recognition and emancipation</p>
Honesty Integrity	21/06/2017	<p>1. Honesty may be seen as transparency and openness. Your willingness to communicate what you are thinking or feeling, even when uncomfortable or unpopular. Honesty may be seen as a willingness to listen and discuss issues before the data is thoroughly deemed through, when available alternatives are not fully crystallized, and when decisions are not yet final. It may also be seen as keeping your word, following through on promises, and delivering on time. 2. Integrity in leadership is often equated with courage- courage to speak up when your point of view is at odds with a managers perspective or with a commonly held belief about how things should be done. Integrity may also be interpreted as a work ethic- in early, staying late to get the right things done for the company. 3. Trust may be based on a feeling that you have the other persons back when they are not in the room. It may be the confidence you will advocate the other persons point of view with clarity and understanding. Or, the Trust may be gained as youre seen to act in the best interest of the team or organization rather than acting primarily to advance your agenda.</p>

Quality of Excellence:	21/06/2017	<p>In private and public sector organizations worldwide, the pace of change continues to accelerate as they face the challenge of increasing competition and the demands for improved performance. Quality professionals must be in the vanguard of helping organizations increase competitiveness. Still, they will be listened to only if they communicate what they offer in clear terms that managers and employees can identify. Improving performance through good Planning, better Processes, and full involvement of the People should focus on qualified professionals in the 21st Century.</p>
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Daily clean-up of the campus activity is introduced.
2. No use of plastic bags and bottles concepts is implemented.
3. Security Guards are posted at entry and exit gates.
4. Motivated students to use the public transport system for coming to college.
5. Dustbins are placed at appropriate places, and the use of plastic bags is banned on the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Title of the Practice: Financial Aid to the deserving students by the college. 2. Objectives of the Practice: The data collected at the time of admissions by the admission committee shows that the number of students is coming to the college they belong to the low economic background, and their parents cannot provide them sustained financial support. Therefore, the noble objectives of the practice are: To extend financial aid to the poor students, save them from discontinuation of their studies due to poverty. To support all the deserving poor students financially without discrimination of caste, creed, or gender. To promote equality among the students To teach the students values of generosity and a sense of social responsibility. 3. Context: The best practice is prevalent among the students. Every year minimum of 10/15 students gets the benefit of the scheme. The beneficiaries should treat the needy with</p>
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the principle of lend a helping hand without discrimination. After many awareness sittings with all concerned, the college set up Poor Boys Fund for voluntary donations by students, staff, and other visitors, including charity organizations. The college struggled a lot in deciding the eligibility criterion for the aid. After extensive deliberations with students and teachers, it was decided to extend the benefit to all the poor students. They do not have the advantage of government or endowment scholarships without caste, creed, or gender discrimination. The management has insisted on strict adherence to the rules framed about this fund despite the influential sections and caste associations undue interference in implementing the practice.

4. The Practice: Best practice of the college illustrious, true to its legacy of pro-poor-student attitude since its inception, has taken a firm resolve to extend all possible financial support to the deserving students and help them realize their fond dream of acquiring higher education. The poor and financially weak parents are not sending their children for higher education, which is almost impossible for the poor parents who demand more elevated amounts of money. So, it is evident that the financially vulnerable youth cannot hope to complete their higher studies without financial support from an external source. The college extends financial support to all deserving poor students without discrimination of caste, creed, or gender. The students whose parents do not have a fixed reasonable source of income and do not enjoy any other financial assistance in the form of social welfare or endowment scholarships are eligible for the aid. A duly constituted college committee scrutinizes the applications received from the assistance aspirants. It finalizes the list of eligible students of the assistance after due verification of the documentary evidence enclosed and strictly follows the guidelines framed for the purpose. It submits the same to the principal for sanctioning the actual amount of the aid.

5. Evidence of Success: The practice has been successfully continued since the colleges inception. The deserving and meritorious students have been admitted, and they completed their higher education till M. Com, and Post-Graduate Diploma in Banking, Finance, and Insurance.

6. Problems Encountered and Resources Required: Every year, deserving and meritorious students strength increases, and the collection of donations from philanthropists is reducing gradually therefore, deserving students demand fulfillment becomes very tight.

Best Practice II

1. Title of the Practice: Women Empowerment through Social, Educational, Economical, Political, and Psychological.

2. Objectives of the Practice:

1. The female students strength in the college is almost 40 of the total admitted strength, and they are coming from weaker section of the society few of them are belong to the minority community, where miserable conditions of utter poverty, illiteracy, ill-health, and superstition take hold of their lives. So, the college has resolved to take up the cause of Women Empowerment for the women students with the objectives of:
2. Creating an environment through awareness programs enables the students to realize their full potential for learning and solving their problems independently.
3. Arranging special sessions with the police and social activists to enable the female students to be aware of several types of evil designs by professional criminals for the worst kind of exploitation, taking advantage of their innocence and gullibility.
4. Dealing amicably with the student victims of exploitation of all sorts maintaining utmost confidentiality of their private lives to protect their dignity.
5. Involving social activists and Government officials to enlighten the students on human rights and fundamental freedom for equal rights and opportunities.
6. Organizing debates and discussions on gender equality enables the students to realize gender sensitization, thus leading to more equality and harmony in family and society.
7. Conducting seminars and special sessions on ragging, eve-teasing, and dowry system to expose the ill effects of the evils.

3. The Context: The women students, in the beginning, were not enthusiastic about participating in the deliberations. As the gender sensitization programs designed revealed several disparities and inequalities

that we might not have noticed earlier, people, especially the other gender, argued discussing gender and gender roles would break up families and destroy society. The various legal protective provisions for women were misunderstood as undue favour meant to belittle men. 4. The Practice: The majority of the girls students belong to the weaker sections, including scheduled caste, scheduled tribes, other backward classes, and minorities without proper access to education, health, and other productive resources. Therefore, they remain primarily as the marginalized poor, and socially excluded. Joining a degree college in the college vicinity and acquiring higher education involve money and higher things. The college cannot neglect female force to victims of discrimination, exploitation, and segregation. So the college resolved to empower female students to face the vicissitudes of life boldly and successfully for a life of peace, harmony, and dignity. To achieve the aim, the college established a Women Empowerment Cell (WEC) with a senior woman teacher as its coordinator and other senior women teachers as its members. They meet twice a month and decide the conduct of awareness sessions. They also draw an annual action plan for organizing various awareness programs/seminars/workshops and interactive sessions 5. Evidence of Success: A successful NSS girl volunteer, she was inspired by various Women Empowerment Cell awareness and gender sensitization programs. She sensitized the present women students on gender issues to relieve them of their negative feelings of inequality, timidity, and shyness in varied sociocultural contexts and successfully led a team. 6. Problems Encountered and Resources Required: Ensuring women teachers comprehensive support and participation in the programs. Women students impulsiveness in the matter of love in the adolescent age is a sensitive issue to be dealt with by women teachers. Sometimes, organizing various programs during working hours has led to sacrificing the classwork. Implementing the annual plan and monitoring has become challenging because of a tight academic schedule.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Response: The trust runs the college, and the trust has registered under minority status. Due to the religious minority status, it is the primary duty of the college to provide better education to minority students. The college kept 50 Christian students, and the remaining seats are allocated to the SC/ ST/ VJNT/ NT/ SBS/ OBC/ Open categories students. It is our one area distinctive of Vision, priority, and thrust. The college fulfills the students needs by introducing programs, activities, and initiatives. 1. The colleges Vision is to educate, enable and empower young youth, including women students from a significant section of the student community. 2. The college emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. 3. The college is 100 barrier-free and has an under one roof enabling unit and equal opportunity cell and follows a proactive financial aid policy, transparent admission policy, ICT skills for economically weaker sections, skill training courses, computer literacy, and mobility training program. 4. The college has facilitated students to obtain financial aid from other agencies, trusts, and NGOs. 5. The college has a single faculty institute and offers programs up to postgraduate levels. 6. The college has got UGC recognition as a 2(F) and 12 (B) 7. The college has permanently affiliated with the Savitribai Phule Pune University. 8. The college has got permission from the Government of Maharashtra on grant-in-aid

for B. Com., For M. Com., PGDBFI on a self-financed basis. 9. The college has been functioning its curriculum, co-curriculum and extra-curriculum activities on its campus. 10. The students of the college got government scholarships. 11. The passing percentage of the students is good and has maintained that legacy for the last two decades. 12. The NSS unit of the college is vibrant and proactive in organizing outreach extension activities. 13. The college students have participated in inter-collegiate and inter-university sports events and competitions. 14. The college has adopted a participatory management system and follows democratic principles in day to day routine of the college.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The college has prepared a perspective plan and accordingly initiated the activities during the year. Future Plans of action or the academic year 2017-18.

1. To obtain feedback on curricula: The IQAC has decided to collect feedback on curricula deliver and teaching-learning mechanisms through the structured questionnaire.
2. To collect feedback from the students, parents, alumni, and teachers.
3. To introduce new job-oriented add-on-courses and provide on-the-job training to the students.
4. To strengthen development programs for teaching and non-teaching staff.
5. To organize competitive examination coaching classes in the college and motivate the students to participate.
6. To establish a research centre in Commerce and Management in the college.
7. To organize more programs based on gender equity and equality.
8. To strengthen placement activities
9. To equip the department with ICT facilities
10. To conduct remedial coaching for complex topics